

Ermineskin Community Preschool (10709 – 32A Avenue) is a parent cooperative preschool for 3 and 4-year-olds. The preschool offers a dynamic, interactive, and safe environment with a skilled and caring teacher.

We are currently offering two programs for the 2022/23 school year:

3-YEAR-OLD AM CLASS – Tuesday & Thursday Mornings (9 a.m. – 11:30 a.m.)

Children must be 3 by March 1 of the following year and not turn 4 prior to November 1 of the current year. \$65/month (This amount reflects a \$75 subsidy through the Alberta - Canada Early Learning and Child Care Agreement and as of January 1, 2022 is available to all students.) (Capacity: 18 students)

4-YEAR-OLD AM CLASS – Monday, Wednesday & Friday Mornings (9 a.m. – 11:30 a.m.)

Children must be 4 by March 1 of the following year.

\$95/month (This amount reflects a \$75 subsidy through the Alberta - Canada Early Learning and Child Care Agreement and as of January 1, 2022 is available to all students.) (Capacity: 18 students)

Your family may qualify for an ADDITIONAL fee subsidy depending on your household income. Families must apply on their own for the subsidy, which will be sent directly to the playschool to be applied to their fees: <https://www.alberta.ca/child-care-subsidy.aspx>

***Should any of the above classes fail to attain a minimum capacity of 75% (14 children) at the beginning of the school year, classes may be cancelled. With the Covid-19 Pandemic still in effect there is the possibility of the preschool having to go down to 1 class. If this is subject to happen all the affected families will be notified.**

Duties of Parents

- 1. Duty Days:** As stipulated by the preschool's license, parent helpers are required to be in the classroom in addition to the teacher. Duty Days are to assist and participate actively in the preschool on a rotating basis. As a duty parent, you must arrive 15 minutes before class starts and remain until all children have been picked up. As a result of the Covid-19 Pandemic the Duty Day rotation in 2021/2022 was disrupted and the Preschool hired an official Assistant instead. In 2022/2023 the Duty Day viability will be determined close to the start of the first semester. Families should be prepared to fulfill this responsibility for part of or all of the year.
- 2. Housekeeping Day:** A family member or representative for each child must take a turn cleaning the preschool room. This usually takes place on a Tuesday, Wednesday, or Thursday evening and will involve a thorough cleaning and organizing of classroom materials. As a result of the Covid-19 Pandemic, thorough cleanings happen every week and are fulfilled by the instructor or outside cleaning person. Families should be prepared to fulfill this responsibility for part of or all of the year.
- 3. Assigned Job:** Parents are required to sign-up for one of the available jobs – please see page 4. This is an absolute requirement and a minimum of 2 parents from each class must serve on the Executive Committee.
- 4. Volunteer Commitment:** Parents are required to sign up for a minimum of one volunteer commitment throughout the school year. This includes, but is not limited to, Ermineskin Community League Casino, Ermineskin Community League Craft Fair, or the Ermineskin Community Preschool Garage Sale. As a result of the Covid-19 Pandemic this volunteer commitment may not be necessary. Families should be prepared to fulfill such a commitment if restrictions are lifted and these events again become viable.
- 5. Annual General Meeting:** All parents **MUST** attend the Annual General Meeting scheduled for September 1, 2022. All payments and deposit cheques will be collected at this meeting. Further information about the preschool program for the upcoming year will be provided and the new Executive will be voted in.

General Information

Your child **MUST** be toilet trained when preschool commences. Pull-ups or training pants are not permitted.

All application forms must be filled in completely and be accompanied by a non-refundable \$60 registration fee. Required deposits and tuition cheques are due at the Annual General Meeting and must be received before the child may start class.

All children require a designated pair of non-slip shoes, a plastic or metal water bottle with their name on it, a snack container with their name on it and a backpack with a full change of clothes in it (including socks and underwear).

Parents must wait outside with their child until class starts at 9 a.m. and pick-up children no later than 11:30 a.m. when class is dismissed. Clear instructions must be left with the teacher as to who may pick up your child.

One month written notice is required if you wish to withdraw your child from the program. If sufficient notice is not provided, parents will be required to pay one month's tuition fees at the time of withdrawal.

Annual General Meeting: Thursday, September 1, 2022, 6:30 - 7:30 p.m.

ermineskinpreschool@gmail.com • ermineskincommunity.ca/preschool • 780.438.6623

OFFICE USE ONLY. Date received: _____ Payment: _____



Ermineskin Community Preschool

2022/2023 Registration Form

Child's Name _____

First

Middle

Last

Preferred Name (for name tags)

Date of Birth _____

Male

Female

Non-Binary

Month

Day

Year

Parent 1 _____

Parent 2 _____

Address _____

Address _____

Home Phone _____

Home Phone _____

Cell Phone _____

Cell Phone _____

Preferred Phone _____

Preferred Phone _____

Email _____

Email _____

Are you a current student/alumni of the preschool? Yes No

What community do you live in? _____

Emergency Contact Name (other than parent)

Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Family Doctor Phone _____

Family Doctor Address _____

Alberta Health Care # _____

Immunization up-to-date Yes No

Medications _____

Food Restrictions _____

Allergies _____

Signs of Allergic Reaction _____

Treatment for Reaction _____

Any behavioural, physical, mental, or emotional factors that may affect your child's participation (or will your child have a classroom aide)?

This certifies that the above information is accurate and serves as permission for the child to participate in the activities of the preschool under the guidance of the teacher. The teacher and Executive Committee reserves the right to reassess your child's readiness at any time and to request their withdrawal from the preschool.

Parent's Signature _____ Date _____



Ermineskin Community Preschool

2022/23 Registration Form

Please check the class you are registering for:

3-YEAR-OLD AM CLASS – Tuesday & Thursday Mornings (9 a.m. – 11:30 a.m.)

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4-YEAR-OLD AM CLASS – Monday, Wednesday & Friday Mornings (9 a.m. – 11:30 a.m.)

Children must be 4 by March 1 of the following year.

\$95/month (This amount reflects a \$75 subsidy through the Alberta - Canada Early Learning and Child Care Agreement and as of January 1, 2022 is available to all students.) (Capacity: 18 students)

Assigned Job - To best meet your abilities, skills, and availability please choose three positions that interest you and we will do our best to accommodate your requests. Job descriptions are in the preschool handbook. Please mark a 1, 2 and 3 for your first, second and third choices. We must have at least 2 representatives from each class on the Preschool Parent Board that meets on a monthly basis on the 3rd Thursday of the month.

President* (covered for the 2022-2023 year)		Scholastic Book Organizer	
Vice-president*		Duty Roster Coordinator	
Treasurer*		Playdough	
Secretary*		Sewing	
Newsletter Editor		Website Management*	
Fundraising Coordinator*		Laundry	
Class Representative* 3 year class		<i>Other – do you have a specific skill to contribute?</i>	
Class Representative* 4 year class			
Registrar*			

*Executive Committee Roles (monthly evening meetings on top of duties)

Schedule of Fees & Deposits

\$60 registration fee is due at the time of registration. All other fees are due at the AGM (**Thursday, September 1, 2022, 6:30 - 7:30 p.m.**). Cheques payable to Ermineskin Community Preschool. (*Late registrations must have all cheques at the time of registration.*)

1. Registration Fee: \$60 per child, dated at the time of registration. **This cheque is non-refundable and cashed upon receipt.**

2. Monthly Tuition: \$65 for the Tues/Thurs classes (2 days/week) or \$95 for the M/W/F 4-yr-old class (3 days/week) post dated for the first day of each month starting September 1, 2022, ending May 1, 2023.

I have read the above and understand the schedule of fees and deposits for all families registered at Ermineskin Community Preschool.

Parent's Signature _____ Date _____



Ermineskin Community Preschool

2022/23 Registration Form

Ambulance Service

I _____, being the parent or legal guardian of _____, do hereby give permission for the ambulance service to be called when deemed necessary and I will be responsible for any charges incurred for such services.

Parent's Signature _____ Date _____

Photo Release

I _____, hereby give the Ermineskin Community Preschool permission to use pictures taken of whom I am the legal parent or guardian of. Pictures will only be used in the Ermineskin Community Preschool promotional material.

Parent's Signature _____ Date _____

Playground Permission

I _____, give permission for my child, to go to the playground with the teacher and the class.

Parent's Signature _____ Date _____

PIPA (Personal Information Protection Act) Release

I _____, give permission for my child's information to be included in a class list for distribution to other parents in the preschool program.

Parent's Signature _____ Date _____